

ROUTING AND TRANSMITTAL SLIP		Date
		9 Jan 86
TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. C/PPG	<i>[Signature]</i>	
2. DD/P&M	<i>[Signature]</i>	
3. <i>Registry</i>		
4.		
5.		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

DDA Weekly

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

From	Room No.—Bldg.
Chief, Policy Branch/PPG	Phone No.

5041-102

* U.S.G.P.O.: 1983-421-529/320

OPTIONAL FORM 41 (Rev. 7-76)
 Prescribed by GSA
 FPMR (41 CFR) 101-11.206

~~SECRET~~

9 January 1986

MEMORANDUM FOR: Deputy Director for Administration

25X1 FROM:

[REDACTED]
Director of Security

SUBJECT: Office of Security Significant Activities
Week of 2 - 8 January 1986

1. This memorandum is for information only.
2. The activities of the Office of Security during the week of 2 - 8 January 1986 were highlighted by the following items:
 - *a. During the reporting period, the Security Analysis Group received a copy of "The Ties That Bind" by Jeffrey T. Richelson and Desmond Ball. As with earlier publications by Mr. Richelson, a former Agency contractor's employee, this book will be reviewed for potential disclosure of classified information.
 - *b. The first significantly large automated listing of Department of the Navy SCI access records was received during the reporting period. After testing by the Office of Information Technology, the approximately 30,000 records will be entered by the Special Security Center into the 4C data base of compartmented access approvals.
 - *c. During the non-duty hours of 2 January, an Office of Security representative notified relatives following the sudden, fatal heart attack of a 38-year-old [REDACTED] employee, detailed to the White House. The Office offered condolences and after-hours support to the spouse of the deceased. Follow-up assistance was rendered by the Office of Personnel.
 - *d. A preliminary definition of the Technical Security Directorate's facility and communications requirements, through FY 1987, were recently delivered to the Office of Logistics and

25X1
25X1

[REDACTED]

~~SECRET~~

S E C R E T

the Office of Information Technology. The Office of Logistics subsequently tasked architectural and engineering contractors to develop floor plan designs and detailed construction/renovation schedules for [REDACTED]

[REDACTED] buildings. Office of Information Technology contractors are responsible for integrating secure communications, black telephones and word processing system designs.

*e. During the reporting period, the Office of Security responded to a call from an individual in San Antonio, Texas, advising of the possible impersonation of an Agency employee. This informant stated that another civilian, claiming employment with the CIA, produced identification cards purportedly indicating Agency affiliation and claimed to be selling documents to the Soviets. The Office is conducting an investigation of the incident.

f. On 7 - 8 January, [REDACTED] new employees attended the EOD Security Indoctrination Program, sponsored by the Security Education Group. This represents one of the largest groups ever to receive the EOD briefing. To accommodate the group, special arrangements for space had to be made with other Office of Security and Agency components.

g. As of 2 January, the Office of Security will no longer cross-reference to Security dossiers the names of persons involved in accidents/incidents of interest to the Safety Group. The Office of Medical Services has assumed this responsibility.

i. On 6 January, the annual two week Security Evaluation Course began with 20 students in attendance. The course is comprised of security officers recently assigned to positions in the Physical and Area Security Directorate, the Technical Security Directorate, the Office of SIGINT Operations, the Office of Communications or to overseas PCS assignments in the near future.

S E C R E T

S E C R E T

25X1



* Items Which Might Be of Interest to the DCI

S E C R E T

ROUTING AND TRANSMITTAL SLIP

Date

8 JAN 86

TO: (Name, office symbol, room number,
building, Agency/Post)

Initials

Date

1.

DD (PAM).

W

1/8

2.

C/PPG-

LAW

1/8

3.

4.

5.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

FYI

We have received a tape from NAVY of about 30,000 SCI records for entry into 4C. OIT is now running tests on it. Their preliminary read-out is good. Most encouraging development! Let's get a good solid paragraph highlight it in the DDA weekly.

DO NOT use this form as a RECORD of approvals, concurrences, disapprovals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

CONFIDENTIAL

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

SSD Weekly Report

FROM

C/SSD

EXTENSION

NO.

DATE

7 January 1986

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

C/Ops/PSI

2.

~~DB/PSI~~

3.

4.

PPG

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

FORM
1-79

CONFIDENTIAL

CONFIDENTIAL

7 January 1986

MEMORANDUM FOR: Deputy Director of Security (PSI)

25X1 FROM:

[REDACTED]
Chief, Security Support Division

25X1 SUBJECT:

Weekly Log [REDACTED]

25X1 2. On 2 January 1986, after hours notifications were made following the sudden fatal heart attack suffered by a 38-year-old Agency employee who was detailed to the White House. Condolences and after hours support were offered to the spouse of the deceased. Follow-up assistance was rendered by the Office of Personnel. [REDACTED]

25X1 3. The DCI, Mrs. Casey and the DCI's daughter and son-in-law completed their visit to the DCI's Palm Beach, Florida, residence and returned to Washington, D.C., on 5 January 1986. On 26 December 1985, the DCI and party had traveled from New York City to Florida where they spent the New Year's holiday. This visit was supported by an appropriate number [REDACTED]

25X1 4. During this reporting period, SSD personnel have not had any contact with individuals from Capitol Hill. [REDACTED]

25X1 [REDACTED]

CONFIDENTIAL

ROUTING AND RECORD SHEET**SUBJECT:** (Optional) PAS Items for the DDA Weekly Log**FROM:**

C/OPS/PAS

EXTENSION**NO.****DATE**

8 January 1986

TO: (Officer designation, room number, and building)**DATE****RECEIVED****FORWARDED****OFFICER'S INITIALS****COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. OS/PPG

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

FORM
1-79**610**USE PREVIOUS
EDITIONS

C O N F I D E N T I A L

8 January 1986

MEMORANDUM FOR: Chief, Policy and Plans Group

FROM: [REDACTED]

Chief of Operations, PAS

SUBJECT: PAS Items for the DDA Weekly Log
(2 to 8 January 1986)

1. No member of the Physical and Area Security (PAS) staff had any contact with members of Congress. [REDACTED]

2. Physical Security Division

o The annual OSSB Security Evaluation Course commenced on 6 January 1986 and will be completed on 17 January. This running of the course will have approximately 20 students from OSSB, OSO, OC, [REDACTED] as well as several OS officers scheduled for overseas PCS assignments in the near future. [REDACTED]

o On 6 January, [REDACTED] reported to her new assignment in Overseas Security Support Branch. [REDACTED]

o On 6 January, [REDACTED] completed a CPN Proprietary pre-site survey in the Northern Virginia area. [REDACTED]

o On 7 January [REDACTED] reported TDY to the DDI Security Staff. [REDACTED]

3. Headquarters Security Division

o During the reporting period the Security Duty Office prepared the following noteworthy Incident Reports:

A report involving a [REDACTED] employee who had died of an apparent heart attack while on annual leave. The Security Duty Office was contacted by a family friend [REDACTED]

C O N F I D E N T I A L

(also an Agency employee) who was calling at the request of the deceased employee's husband. The SDO notified SSD/OSB for immediate contact with employee's spouse and subsequently coordinated notification to other specific Agency support elements.

25X1 X An incident involving the possible impersonation of an Agency employee. The Security Duty Office received a call from an individual in San Antonio, Texas with information concerning another civilian who had made claim of CIA employment, produced identification cards reportedly indicating Agency affiliation and who claimed to be selling documents to the Soviets. This report was forwarded to SSD/OSB for investigation. [redacted]

25X1 o During the month of December 1985, requests for day escorts totaled 5,080. Night escorts totaled 3,024. The day shift satisfied 79% of requests and the night shift 91%. All contractors were admitted to the building without delay. [redacted]

25X1 o During the week ending 3 January, the Escort Section averaged 208 escorts each day available for duty. [redacted]

25X1 [redacted]
25X1 SPO [redacted] has been accepted by SORT and will be
25X1 assigned to the Security Duty Officer effective 13 January
25X1 1986. [redacted]

C O N F I D E N T I A L

ROUTING AND RECORD SHEET**SUBJECT:** (Optional)

Weekly Report

FROM:

C/Polygraph Division

EXTENSION**NO.**

DATE 7 January 1986

TO: (Officer designation, room number, and building)**DATE****OFFICER'S INITIALS****COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. C/OPS/PSI

2.

3.

4.

PPC

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

FORM
1-79**610** USE PREVIOUS
EDITIONS

07 January 1986

MEMORANDUM FOR: C/OPS/PSI

25X1 FROM:

[Redacted]

Chief, Polygraph Division

25X1 SUBJECT:

Weekly Report of Significant Events
(02 January - 08 January 1986) [Redacted]

1. Headquarter's examiners conducted operational polygraphs in the following areas during the period in question.

25X1 [Redacted]

OS/PD/JTP:sw

ALL PORTIONS OF THIS DOCUMENT
ARE CLASSIFIED SECRET

S E C R E T

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

WEEKLY

FROM:

Chief, Security Records Division

EXTENSION

NO.

DATE

7 January 1986

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. C/PPG

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

WEEKLY - 7 January 1986

Security Records Division

° On 2 January 1986 the Office of Medical Services assumed responsibility for indexing the names of persons involved with or in an accident/incident in which Safety Group has an interest. The Office of Security will no longer cross-reference to Security dossiers the names of persons involved in such incidents/accidents.

C O N F I D E N T I A L

8 January 1986


MEMORANDUM FOR: Policy and Plans Group

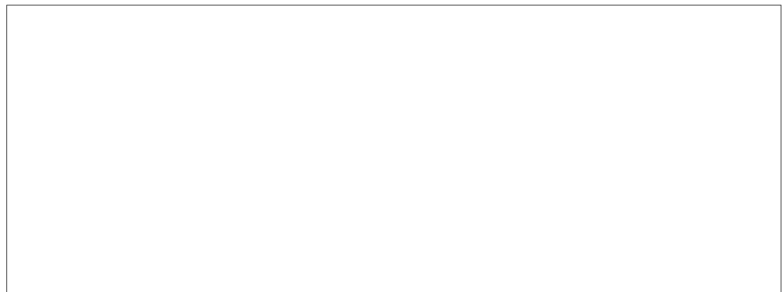
FROM:



Chief, Security Education Group

SUBJECT: Weekly Items 2 - 8 January 1986

During the reporting period,  new employees attended the day and a half EOD Security Indoctrination program provided by the Security Education Group. This is one of the largest groups ever to receive the EOD briefing and it required special arrangements with regard to space and coordination with other office and Agency components.



C O N F I D E N T I A L



Security Analysis Group has received a copy of a book entitled "The Ties That Bind" by Jeffrey T. Richelson and Desmond Ball. As with earlier writings published by Mr. Richelson, a former Agency contractor's employee, a review for potential disclosure of classified information will be made.

CONFIDENTIAL

ROUTING AND RECORD SHEET

SUBJECT: (Optional) TS Items for the DDA Weekly Log
26 - 31 December 1985

FROM:

ADD/TS/OS

EXTENSION

NO.

DATE

8 JAN 1986

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1.

C/PPG

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

1

1

FORM 1-79 **610** USE PREVIOUS EDITIONS

CONFIDENTIAL

CONFIDENTIAL

8 JAN 1986

MEMORANDUM FOR: Chief, Policy and Plans Group

25X1 FROM:

[REDACTED]

Associate Deputy Director for
Technical Security

SUBJECT: TS Items for the DDA Weekly Log
26 - 31 December 1985

1. No member of the TS staff had any contact with members of Congress.

25X1 °Documentation, providing preliminary definition of TS Directorate facility and communications requirements through FY 1987 has been delivered to OL and OIT. OL has provided this documentation to A&E contractors and tasked them to develop floor plan designs and detailed construction/renovation schedules for [REDACTED] buildings. OIT contractors are integrating secure communications, black phones and word processing system designs.

25X1 [REDACTED]

25X1

25X1

S E C R E T

9 January 1986

MEMORANDUM FOR: Deputy Director for Administration

FROM:

Director of Security

SUBJECT: Office of Security Significant Activities
Week of 2 - 8 January 1986

1. This memorandum is for information only.

2. The activities of the Office of Security during the week of 2 - 8 January 1986 were highlighted by the following items:

*a. During the reporting period, the Security Analysis Group received a copy of "The Ties That Bind" by Jeffrey T. Richelson and Desmond Ball. As with earlier publications by Mr. Richelson, a former Agency contractor's employee, this book will be reviewed for potential disclosure of classified information.

*old
25X1
25X1
4/5 sec
" as
item
* b*

During the non duty hours of
*b. ~~On 2 January, an Office of Security representative made after hours notifications following the sudden, fatal heart attack of a 38-year-old~~ employee, detailed to the White House. At the request of the deceased's spouse, a family friend/Agency employee notified the Agency. The Office offered condolences and after hours support to the spouse of the deceased. ~~and~~ Follow-up assistance was rendered by the Office of Personnel.

*d. ~~Documentation, providing~~ A preliminary definition of the Technical Security Directorate's facility and communications requirements, through FY 1987, were recently delivered to the Office of Logistics and the Office of Information Technology. The Office of Logistics subsequently *tasked* ~~provided the documentation to~~ architectural and engineering contractors ~~tasking them~~ to develop floor plan designs and detailed construction/renovation schedules for . Office of Information Technology contractors are responsible for integrating secure communications, black telephones and word processing system designs..

S E C R E T

S E C R E T

*d. During the reporting period, the Office of Security responded to a call from an individual in San Antonio, Texas, advising of the possible impersonation of an Agency employee. This informant stated that another civilian, claiming employment with the CIA, produced identification cards purportedly indicating Agency affiliation and claimed to be selling documents to the Soviets. The Office is conducting an investigation of the incident.

25X1

e. On 7-8 January, [] new employees attended the EOD Security Indoctrination Program, sponsored by the Security Education Group. This represents one of the largest groups ever to receive the EOD briefing. ~~In order~~ To accommodate the group, special arrangements for space had to be ~~coordinated~~ made with other Office of Security and Agency components .

f. As of 2 January, the Office of Security will no longer cross-reference to Security dossiers the names of persons involved in accidents/incidents of interest to the Safety Group. The Office of Medical Services has assumed ~~the~~ responsibility. ~~for indexing the names of persons involved in such accidents/incidents.~~

25X1

h. On 6 January, the annual two week Security Evaluation Course began with 20 students in attendance. The course is comprised of security officers recently assigned to positions in the Physical and Area Security Directorate, the Technical Security Directorate, the Office of SIGINT Operations, the Office of Communications or to overseas PCS assignments in the near future.

25X1

* Items Which Might Be of Interest to the DCI

S E C R E T